



Application Agreement

- A non-refundable application of \$50.00 per person over the age of 18 who will occupy the home must be submitted with each application. To expedite this process, bring a year to date pay stub from your employer or tax return if self-employed. Written notice to vacate to your current landlord, if applicable.
- Provide a clear copy of each Applicant's driver's license.
- Application fee must be in the form of a cashier's check or money order and is non-refundable. Admin Fee of \$100.00 is due upon move-in.
- Incomplete applications **will not** be processed. Please fill in all blanks with correct information or N/A if it does not apply. We **must** have all phone numbers and complete addresses with zip codes.
- The average time for processing an application is 3 business days.
- All deposits first month's rent are required to be in the form of a cashier's check or money order only payable to Sterling Real Estate.
- Should you require that any repairs, painting, carpet, etc. , be done prior to your leasing, it must be stated on the application.
- **A FULL MONTH'S RENT IS DUE ON MOVE-IN.** If you are moving in after of the first of the month, the rent will be prorated and due the first of the following month.
- **Pet deposit will vary with individual property.**
- We verify employment , check rental history, run a credit report, search eviction records and perform a criminal background check.
- Security deposit is required to be paid at the time of signing the lease, no exceptions.
- Keys will not be released until you provide your utility account numbers.
- Keys will not be released to you prior to the commencement date of the lease. Please make arrangements to pick up the keys on the scheduled day of your move in between 9am & 5pm.
- Signed lease & security deposit **MUST** be received within 48 hours of application approval or property will go back on the market.

Signature _____

Date _____

I acknowledge that I have read and fully understand the above information.